

# Auburn Career Center

## Auburn Vocational Board of Education Regular Board Meeting Agenda March 7, 2023 6:30 pm

### Item #1 Roll Call

Ms. Jean Brush                       Ms. Sherry Maruschak                       Mr. Keith Strever  
 Mr. Kenneth Cahill                       Mr. Roger Miller                       Mr. Erik Walter  
 Dr. Susan Culotta                       Ms. Barb Rayburn                       Ms. Mary Wheeler  
 Mr. Geoffrey Kent                       Mr. Paul Stefanko

### Item #2 Pledge of Allegiance

### Item #3 Approve Agenda with such modification(s) made by the Superintendent

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

### Item #4 Approve Minutes of Regular Meeting on February 7, 2023

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

## Item #5 Executive Session

Motion for the Auburn Vocational School District Board of Education (“Board”) to recess into consecutive executive sessions pursuant to R.C. 121.22(G)(1) and (3) for the following purposes: (1) conferencing with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action; (2) to consider the employment and compensation of a public employee; (3) to consider the employment, dismissal, and compensation of a public employee; (4) to consider the employment, dismissal, and compensation of a public employee; (5) to consider the employment, dismissal, and compensation of a public employee; (6) to consider the employment, dismissal, discipline, and compensation of a public employee, as well as the investigation of charges or complaints against a public employee; and (7) to consider the employment, dismissal, discipline, and compensation of a public employee, as well as the investigation of charges or complaints against a public employee. Upon conclusion of these consecutive executive sessions, the Board President shall gavel the Board back into open session at this location. All matters discussed in these executive sessions are designated to the public officials and employees as confidential pursuant to R.C. 102.03(B) because of the status of the proceedings and/or the circumstances under which the information will be received, and preserving its confidentiality is necessary to the proper conduct of government business.

\_\_\_ Ms. Jean Brush                      \_\_\_ Ms. Sherry Maruschak                      \_\_\_ Mr. Keith Strever  
\_\_\_ Mr. Kenneth Cahill                      \_\_\_ Mr. Roger Miller                      \_\_\_ Mr. Erik Walter  
\_\_\_ Dr. Susan Culotta                      \_\_\_ Ms. Barb Rayburn                      \_\_\_ Ms. Mary Wheeler  
\_\_\_ Mr. Geoffrey Kent                      \_\_\_ Mr. Paul Stefanko

Motion \_\_\_\_\_ Time In: \_\_\_\_\_  
Second \_\_\_\_\_ Time Out: \_\_\_\_\_

## Item #6 Administrative Report(s)

## Item #7 Facilities/Finance Committee – *Meeting March 9<sup>th</sup> @ 2:30pm*

## Item #8 Public Participation

# TREASURER’S AGENDA

## Item #9 Render Financial Reports

ORC 3313.29-The treasurer shall render a statement to the Board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending January 31, 2023 are hereby rendered and

include: Financial Summary, Appropriations Report, Monthly Comparison Report, Check Register, Bank Reconciliation, and Investment Report. (Attachment #9)

**NO ACTION REQUIRED.**

**Item #10 Approve Resolution Accepting Rates and Amounts for FY2023-2024**

It is my recommendation that the Board approve the Resolution Accepting the Amounts and Rates for 2023-2024 fiscal year as provided by the Lake County Auditor. The tax rates are the second step in the annual fiscal budgetary cycle after the approval of the board’s approval of the Tax Budget in January of each year. It will serve as the basis for the county auditor to generate the “Official Certificate of Estimated Resources” upon which the Board will base its annual appropriation measure. (Attachment #10)

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #11 Approve Donation**

It is my recommendation that the Board of Education approve the monetary donation of \$300 donated by Concord Garden Club of Concord, Ohio. This will benefit our Plant, Turf and Landscape Management program.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item # 12 Approve Fund Accounts**

It is my recommendation that the Board approve the following account fund.

<b>Fund Name</b>	<b>Fund Account Number</b>
Elementary and Secondary School Emergency Relief Fund (ESSER)	507

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

# SUPERINTENDENT'S AGENDA

## Item #13 Human Resources

Resolution to approve employment of the following Personnel items: Amendments, New Employees, Renewals, Supplemental, Substitutes, Separations and Student Intern positions. (Attachment Item #13)

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

## Item #14 Approve 2-Year 5-Month Contract for the Assistant Adult Director

It is my recommendation that the Board of Education approve Mr. Cory Hutter for a 2-Year, 5-Month Administrator's contract effective March 6, 2023. (Attachment #14)

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

## Item #15 Resolution to Abolish Positions and Suspend Contracts – Reduction in Staff

**WHEREAS** the Auburn Vocational School District Board of Education (“Board”) adopted Board Policy 3131 (“Reduction in Staff”) pursuant to R.C. 3319.17 (“Reduction in Number of Teachers”).

**WHEREAS**, Board Policy 3131, R.C. 3319.17, Article XIV of the Master Agreement between the Board and the Career and Technical Association (“Master Agreement”), and applicable laws permit the Board to proceed in achieving a reduction in staff by abolishing positions — in whole and/or part — in accordance with the recommendation of the Superintendent due to good and just cause including, but not limited to, financial reasons and decreasing academic offerings.

**WHEREAS**, Board Policy 3131, R.C. 3319.17, Article XIV of the Master Agreement, and applicable laws permit the Board to proceed in achieving a reduction in staff by suspending employment contracts — in whole and/or part — in accordance with the recommendation of the Superintendent due to good and just cause including, but not limited to, financial reasons and decreasing academic offerings, after giving preference first, within each applicable teaching field affected, to employees on continuing contracts.

**WHEREAS**, pursuant to Board Policy 3131, R.C. 3319.17, Article XIV of the Master Agreement, and applicable laws, the Superintendent recommends that the Board proceed in achieving a reduction in staff by both (1) abolishing the following position in whole by one hundred percent (100%) and suspending the following employment contract in whole by one hundred percent (100%) due to good and just cause including, but not limited to, financial reasons and decreasing academic offerings, after giving preference first, within each applicable teaching field affected, to employees on continuing contracts, effective **June 30, 2023**:

One (1) 1.0 Tech Prep2 Academy Instructor Position — in whole by one hundred percent (100%); and  
Employment Contract Beth Cueni — in whole by one hundred percent (100%).

**WHEREAS**, pursuant to Board Policy 3131, R.C. 3319.17, Article XIV of the Master Agreement, and applicable laws, the Superintendent recommends that the Board proceed in achieving a reduction in staff by both (1) abolishing the following positions in part by fifty percent (50%) and suspending the following employment contracts in part by fifty percent (50%) due to good and just cause including, but not limited to, financial reasons and decreasing academic offerings, after giving preference first, within each applicable teaching field affected, to employees on continuing contracts, effective **June 30, 2023**:

One (1) 1.0 Alternative Studies Position — in part by fifty percent (50%);  
Employment Contract Stacy Allen — in part by fifty percent (50%);  
One (1) 1.0 On—Line English Instructor Position — in part by fifty percent (50%); and  
Employment Contract Nanci Kasten — in part by fifty percent (50%).

**WHEREAS** the notice requirements of R.C. 121.22, R.C. 3313.16, and applicable laws were complied with for this board meeting of March 7, 2023.

**WHEREAS** all formal action of the Board concerning and relating to the adoption of the instant resolution were taken in an open meeting of the Board and all deliberations of the Board that resulted in such formal action were in meetings open to the public in compliance with the law.

**NOW THEREFORE BE IT RESOLVED THAT**, pursuant to Board Policy 3131, R.C. 3319.17, Article XIV of the Master Agreement, and applicable laws, the Board accepts the recommendation of the Superintendent and hereby achieves a reduction in staff by both (1) abolishing the following position in whole by one hundred percent (100%) and suspending the following employment contract in whole by one hundred percent (100%) due to good and just cause including, but not limited to, financial reasons and decreasing academic offerings, after giving preference first, within each applicable teaching field affected, to employees on continuing contracts, effective **June 30, 2023**:

One (1) 1.0 Tech Prep2 Academy Instructor Position — in whole by one hundred percent (100%); and  
Employment Contract Beth Cueni — in whole by one hundred percent (100%).

**NOW THEREFORE BE IT FURTHER RESOLVED THAT**, pursuant to Board Policy 3131, R.C. 3319.17, Article XIV of the Master Agreement, and applicable laws, the Board accepts the recommendation of the Superintendent and hereby achieves a reduction in staff by both (1) abolishing the following positions in part by fifty percent (50%) and suspending the following employment contracts in whole by fifty percent (50%) due to good and just cause including, but not limited to, financial reasons and decreasing academic offerings, after giving preference first, within each applicable teaching field affected, to employees on continuing contracts, effective **June 30, 2023**:

One (1) 1.0 Alternative Studies Position — in part by fifty percent (50%);  
Employment Contract Stacy Allen — in part by fifty percent (50%);  
One (1) 1.0 On—Line English Instructor Position — in part by fifty percent (50%); and  
Employment Contract Nanci Kasten — in part by fifty percent (50%).

**NOW THEREFORE BE IT FURTHER RESOLVED THAT**, this resolution shall be in full force and effect from and immediately upon its adoption by the Board.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

## **Item #16 JUUL Litigation**

**RESOLUTION APPROVING THE GOVERNMENT ENTITY SETTLEMENT DOCUMENTS:** Upon review and consideration of the (1) informed consent packet provided by Milestone Pathway, (2) settlement offer letter for Government Entity Claims against JUUL Labs, Inc. (“Settlement Offer Letter”), (3) government entity release of all claims, and (4) description of confidential settlement agreement between JUUL Labs, Inc. and settling government entity plaintiffs (“Description of Settlement Agreement”); the Board hereby agrees to both the Settlement Offer Letter and Description of Settlement Agreement as presented and authorizes/directs the President, Superintendent/CEO, and Treasurer/CFO to execute the same on behalf of the Board pursuant to the instant resolution.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

## **Item #17 Contracts/Affiliation Agreements**

Resolution to approve the following contracts and affiliation agreements:

*a. Business Partnership Affiliation Agreements*

Just 4 Kids  
Sheet Metal Fabricators Corp  
Thomas Shaefer Plumbing

A consent agenda provide for a more efficient use of time. Any Board member can remove a Consent Agenda item to be discussed and voted on individually.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

## **Item #18 Approve ESCWR Addendum**

It is my recommendation that the Board of Education approve the addendum to the 2022-2024 ESCWR service contract for Human Resource Services as needed as billed. (Attachment #18).

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #19 Other**

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #20 Adjourn**

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

Time:\_\_\_\_\_

*Please Notice Enclosures: Attachments*

**Regular Board Meeting  
April 4, 2023 @ 6:30 pm**